

**Endangered Species Mitigation Fund  
Grant Application Cover Sheet**

**For Office Use Only**

Date Received:	
Grant Number:	
Ranking Score:	
Funding Recommendation:	

<b>Grant Title:</b>		
<b>Contact Information:</b>		<b>Funding:</b>
Name:		ESMF request   \$
Organization:		Applicant   \$
		Federal   \$
Mailing Address:		State (other)   \$
		Local   \$
		Other   \$
E-mail Address:		
		TOTAL   \$
Telephone:		
<b>Brief Project Summary:</b>		
<p><b>Authorization:</b> To the best of my knowledge, all information in this grant application is true and correct and duly authorized by the governing body of the applicant.</p>		
Name of Authorized Representative (typed):		
Title:		
Telephone:		
Signature of Authorized Representative:		Date Signed:

# Endangered Species Mitigation Fund Grant Application Format

## BACKGROUND INFORMATION

### 1. Title of Proposed Project

### 2. Project Proponent(s)

- Organization(s) proposing the project (name, address)
- Project Leader:
  - Name:
  - Title:
  - Telephone:
  - e-mail:

## PROJECT DESCRIPTION

### 3. Project Location

### 4. Project Responsibilities

- What organization(s) will be responsible for administering the project?
- What additional organization(s) or participants, if any, will be involved or have responsibilities in the project?

### 5. Project Summary

- Summarize the entire project proposal in 200 words or less

### 6. Project Proposal

#### **Background**

- What are the threats to the target species addressed by the proposal?
- How imminent/urgent are the risks to the target species posed by the threats addressed by the proposal?
- Is compliance under Federal (i.e. National Environmental Policy Act, Clean Water Act, Endangered Species Act), State, or Tribal law required; and, if so, has it been completed or is completion anticipated prior to initiation of the proposed project?

#### **Goals and Objectives**

- The goals and objectives should clearly address the threats identified in the background information.

#### **Tasks**

- What task(s) will be undertaken and how will they achieve the objectives?
- How will the threats to the target species be addressed?
- What follow up studies will be conducted to insure the objectives have been met?

### **Anticipated Results**

- What benefits are anticipated as a result of implementing the proposed project?
- Will implementation of the proposed project result in long-term benefits to the target species?

### **Other Considerations**

- Does the project complement sensitive species conservation efforts on adjacent/surrounding lands/water bodies? Explain.
- Is the project consistent with other land use plans, resources management plans, etc.?
- Is the project related to an approved Habitat Conservation Plan, Recovery Plan or Conservation Strategy?
- What management, evaluation, and monitoring activities are planned following project completion to ensure project goals and objectives are achieved?
- Is the project part of a multi-year effort?
- Are there additional factors that the project proponent feels warrant consideration?

### **7. Project Budget**

- Identify the budget for the entire project and the amount requested from ESMF. Include a budget break down for each task.

### **8. Project Coordination**

- Are other funds or in-kind services committed or anticipated? Identify cost share amount or percentage and sources of in-kind services.
- Have affected agencies, organizations, municipalities and other interested parties been contacted and do they support the proposed project?
- Is the proposed project coupled with ongoing or other proposed activities that have compatible objectives?

### **9. Project Schedule**

- What is the proposed time line and duration for the project?
- What is the preferred time for the project to begin? Are there circumstances that dictate that the project be initiated at a particular time?

### **10. Project Deliverables**

- What deliverables or tangible products will be provided upon completion of the project?

### **11. Literature Cited**

- Supporting documentation should demonstrate that the proposed project is supported by the best and most current scientific information available.